

CAPPS HR/Payroll Required Maintenance

Date of Report: Aug. 16, 2022

Service/Support Request (SR) Information.

SR #	Requesting Agency	Product	Impacts All Agys	Module	Priority	Short Description	Long Description	Status; *Update	UAT & PRD Target Dates
9296	CAPPS	HR/Payroll	No	Manager Self Service (MSS)	Medium	Managers can change time on unauthorized TRCs	Managers can edit time on TRCs for which they do not have access to enter. <i>(Example: Managers at a particular agency do not have access to ANLVI. A Super User enters ANLVI for a new employee. The manager can change the amount of time that the Super User entered.)</i> The edit for the TRC is on the TRC entry space itself, so there's no chance for it to fire.	In Work	Agency Testing 9/27–10/3 PRD 10/13/22
10629	CAPPS	HR/Payroll	No	TL Time and Labor	High	Timesheet edit to prevent ANLVP entry	Timesheet edits needed to prevent entry of ANLVP under certain conditions. <i>(Example: employee is not terminated and does not fall under conditions specified for agencies like 771/772, etc., terminated for less than 30 days, future-dated terminations, etc.).</i>	Assigned	TBD
16605	CAPPS	HR/Payroll	Yes	Human Resources	High	Remove LOA reason code from Job Data	Remove the remaining LOA reason codes from Job, so that all employees must do an LOA (all LOA, not just FMLA-related) on the timesheet.	Assigned	TBD
17119	CAPPS	HR/Payroll	Yes	Performance Management	Medium	Modify workflow follow Roll Up/Roll Down process	Currently, if a manager submits a performance document for approval and then the manager is either terminated or transferred to another agency, this results in the HR Roll-up process to activate. The documents are transferred to the correct next level manager (as designed); however, the workflow for the approvals remain with the terminated manager. This enhancement modifies the workflow of approvals to follow the Roll-up/Roll down process.	Assigned	TBD
17256	CAPPS	Reporting Team	Yes	Payroll	Medium	Remove hard coding from TXTAX810	Hard coding JOBCODES on the Texas Quarterly UI Wage Report does not allow unemployment wages to be pulled if an employee moves into one of the JOBCODES in the middle of a quarter.	System Test	TBD
21955	CAPPS	HR/Payroll	No	Human Resources	Medium	ERS Results Page not displaying all records	Per the design for HCM5740, there is a limit on the number of 9000 rows that the ERS Result can display. If this limit is exceeded, the page does not display any results.	Assigned	TBD
22015	CAPPS	Reporting Team	No	Human Resources	Medium	Create a Grievance Report	Create a Grievance Report, similar to the disciplinary report.	Assigned	TBD
22269	CAPPS	Reporting Team	Yes	Payroll	High	PDAR and Funding Reports updates for Project Costing	Project Costing fields will be distributed to the Pre-Distribution Audit report (PDAR) and Fund Summary report, which need an enhancement to edit these fields and report on them.	System Test	TBD
26254	CAPPS	Talent Management	Yes	Interfaces	Medium	CAPPS Recruit Automatic Owner Updates	In CAPPS Recruit, someone who is listed as an “Owner” can access a requisition when the ownership is not updated after a user loses access to CAPPS Recruit or when a user becomes employed at another CAPPS Recruit agency. The ownership needs to change so the user does not have access to their prior agency's requisitions or any other items they previously owned.	Assessment	TBD
26769	OOG (301)	HR/Payroll	Yes	Payroll	Low	Payroll Document Approval	Request to add more information to the Payroll Document Approval screen (such as the date and time of the approval and the approvers ID) to indicate that the document(s) have been approved.	*System Test	Agency Testing 8/29–9/9 PRD 9/15/22
27393	CAPPS	Reporting Team	No	Human Resources	Medium	Revise W2 Consent form	Revise and correct W2 Consent report to include ACA consent and allow the users to have the ability to manage Consent during the CYE process.	Assigned	Agency Testing 9/27–10/3 PRD 10/13/22

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27468	CAPPS	HR/Payroll	No	Payroll	Low	Allow CPE process to make State Paid Ins. Payment	CPE should have an ability to process the State Paid Insurance benefits payment for the employees who are on LWOP FMLA status.	In Work	TBD
28677	CAPPS	Talent Management	Yes	Reports	Low	Update reports to use #Submission Complete	Update the measure in the several reports to use #Submissions Completed.	In Work	TBD
29767	CAPPS	HR/Payroll	No	Human Resources	High	FYE21– 87 LEG SB 321 – ERS cash balance benefit	Provides for the establishment of a new ERS cash balance benefit retirement plan, while retaining the defined benefit plan for current ERS members. This new cash balance benefit plan applies only to an ERS member of the employee or elected class of membership who is hired or takes office on or after Sept. 1, 2022 and is not an ERS member on the date the member is hired or takes office. Likely needs benefit plan/deductions codes for elected class, employee class and LECOS.	*Agency Testing	Agency Testing 8/08–24 PRD 08/26/22
32162	CAPPS	Reporting Team	Yes	Payroll	High	Create A Reconciliation Report for Credit Unions	Create a statewide reconciliation report that agencies can run to see which employees added, changed or deleted a credit union deduction. This report could be provided to a credit union to help with reconciliation.	Assigned	TBD
32755	CAPPS	HR/Payroll	Yes	Payroll	Low	Reorder the left panel of Payroll Processing tile	Re-order the left-hand panel under the Payroll Processing tile within the Payroll & Commitment Accounting dashboard. Move the Review Paycheck component to the top of the collection so that it is the default page when entering the tile.	*System Test	Agency Testing 8/29–9/9 PRD 9/15/22
33301	CAPPS	HR/Payroll	Yes	PY Payroll	Low	Unable to re-enter deleted CPE reversals	Adjust the delivered process, Reverse/Adjust Paycheck (PSPPYREV), so that necessary adjustments are made to the CPE Reversal page/records when Delete Reversal/Adjustment option is selected on the Reverse/Adjust payment process.	In Work	Agency Testing 9/27–10/3 PRD 10/13/22
36697	CAPPS	HR/Payroll	Yes	TL Time and Labor	Medium	Add language to manager email regarding approvals	Need additional language on the email that goes out to managers letting them know that there is time 10-days and 17-days old and directs managers to the MSS report, so they can find that time.	In Work	TBD
37975	CAPPS	HR/Payroll	Yes	PY Payroll	Medium	Eliminate obsolete Zero (NULL) checks	<i>Zero checks</i> refer to the checks with no gross earnings and no deductions and no taxes. The agency wants to have a solution developed to cut these zero (NULL) checks off of payroll except the ones that are real, valid zero net checks.	In Work	TBD
36341	CAPPS	HR/Payroll	Yes	PY Payroll	Medium	Pay Group Edit on CPE Reversal Entry	The CPE Reversal Entry page does not have an edit to ensure the Pay Group entered matches the Pay Group associated with the original payment for the paycheck number entered.	Build/Unit Test	Agency Testing 9/27–10/3 PRD 10/13/22
35680	CAPPS	HR/Payroll	Yes	PY Payroll	High	Unable to Run the Reversal Process	The PSPPYREV process is failing due to the delivered TXPYRVRS SQL with the error "Confirmation for Run XYZS011522 has been started and not ended."	*System Test	Agency Testing 8/29 – 9/9 PRD 9/15/22
38179	TPWD	HR/Payroll	No	ELM	Medium	Inactive employees enrolled in Mandatory Training	Our mandatory training due date was June 2. Managers (as expected) are receiving notices of overdue training, but they include employees who have separated or are inactive. Should the system have un-enrolled these employees automatically? Or are there steps (in addition to separating them in Job) that we need to take? The list of employees are listed in agency section.	In Work	Agency Testing 9/27–10/3 PRD 10/13/22
38994	CAPPS	HR/Payroll	No	HR Human Resources	Low	Remove Maintain Teleworkers Link	The Maintain Teleworker link inside the Fluid Job Activity Guide should be hidden from users because no one has access. When users click on the link, they receive errors.	*Completed	PRD 8/11/22